



Stock Holding Corporation of India Limited

Registered office : 301, Center Point, Dr. Babasaheb Ambedkar Road, Parel, Mumbai – 400012

Visit us at : www.shcilestamp.com

VER 3.0 240610

Additional User Id Creation Form for ACC

Date

D	D	M	M	Y	Y	Y	Y
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(To be filled in B L O C K L E T T E R S Only)

Name of ACC		Branch	
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ESI Role Access (✓ Tick any one) : **User** **Supervisor**

User / Supervisor Details

Name	First Name	Middle Name	Last Name	Paste your recent passport size colour Photograph and sign across it									
Employee Number	Gender (✓ Tick)		<input type="checkbox"/> Male <input type="checkbox"/> Female										
Date of Birth	D	D	M		M	Y	Y	Y	Y				
Designation	Department												
Direct Number													(With STD Code)
Mobile Number													
E-mail												Signature	

Note :

- Please do not leave any field blank. Please write NA in the fields which are not applicable to you
- For Identity proof, copy of Employee ID card or PAN Card is compulsory as per KYC guidelines
- Forms without photographs will not be accepted
- Please mention e-mail address (required for sending passwords). If e-mail is not available then enter the branch head/manager's e-mail
- Please mention at least one contact number (landline or mobile)
- Sign and stamp/seal is mandatory wherever mentioned.

I hereby declare that the above filled details are true to my knowledge and belief. In the event, any of the details of these users are found to be incorrect, the CRA shall have the right to prevent access to the e-Stamping system, to such users.

Name :

Place :

Date :

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Signature of Controlling Branch Head with Seal

FOR USE BY CRA - ADMIN ONLY

IDS CREATED:

Account Name:		Account ID:	
User Name:		User ID:	

ID CREATED BY :

EMPLOYEE CODE :

ID CREATION DATE :

SIGNATURE :